



# Guru Gobind Singh Indraprastha University

Sector- 16C, Dwarka, New Delhi-110078

Website: [www.ipu.ac.in](http://www.ipu.ac.in)

F.13.6 (2)/IPU/PUR/Cartridges/2020-21/

Dated: 22.03.2021

**Subject: Inviting Quotations for procurement of HP W1002YC Toner/ Cartridges for University Central Store.**

Please provide the quotations (in sealed cover) latest by 31.03.2021 for the following items:-

S. No.	Items Description	Qty.
1.	Toner/ Cartridges <b>HP W1002YC</b> for photocopier machine HP LaserJet MFP M722625 & HP LaserJet MFP M722630dn (Original Cartridge)	<b>08 Nos.</b>

**Note1: Rates quoted should be exclusive of GST. GST will be extra as applicable.**

**Terms & Condition:**

- FOR : Guru Gobind Singh Indraprastha University, Sector-16C, Dwarka, New Delhi
- Payment : After satisfactory receipt of the material as per the specification
- Delivery : Within 10 days after issuance of Purchase Order.
- GST : Extra, as applicable
- Material will be delivered along with triplicate copies of Challans, Bills and Purchase Order to "Dy. Registrar, University Central Store, Room No.35, Ground Floor, "A" Wing, Administrative Block, GGSIPU, Sector -16-C, Dwarka, New Delhi (Ph: 011-25302140,41)" between 10.00 a.m. to 04.00 p.m. with prior intimation to Dy. Registrar, University Central Store.

(Dr. A. D. Lamba)  
Dy. Registrar (Purchase)

**Copy to:**

- Office Copy
- Guard File

(Amit Thakur)  
Assistant Registrar (Purchase)